



«NAME»
«STREET»
«STREET2»
«CITYLINE»

Dear Resident,

All on-site residents will be required to display their parking decals at all times while in the community. Each resident has two parking spots. Attached to this letter you will find a spreadsheet that outlines which spots belong to whom. Please note that owners of these units are responsible for informing their tenants. These parking spots were created in 2007 by the board and every effort was made to assign spots as close to the unit as possible. Any cars found parking near the dumpsters or along the curb will be at risk for being towed. Each owner may only have a total of two cars in their own two parking spots while living in the Creekside Community.

Questions and Answers

Do I need to display my parking decal in my own parking spot every time I enter the community?

Yes, if you are not displaying a Creekside decal while parked in your parking spot you will be towed.

This measure is being taken to ensure the safety of all of our on-site residents. If you do not display your parking permit it could be assumed you do not belong to the community and are parked illegally, which may impose a risk to others.

What do you do if someone is parked in your spot after January 1st, 2021?

Creekside partners with Chandler's Towing, whom we have a contract with to perform parking lot checks and tows at random. Each individual owner will be responsible for contacting the towing company for **immediate** removal of a vehicle. Their phone number is 919-596-4547. You will only need to provide them with which numbered spot the vehicle is located and also a description of the vehicle.

What about visitor parking spots?

There are several visitor spots located in front of the mail kiosk labeled "visitor". Guests are welcome to temporarily utilize these spots. If a vehicle is in a visitor spot for longer than 24 hours **without** moving to an additional spot please notify your CAS property manager, Ashley Gross. Only the property manager is allowed to tow vehicles parked in the visitor spots. Please be advised that Chandler's towing will monitor and tow cars parked for more than 24 hours as well. If a special circumstance arises in which it is mandatory to utilize a visitor spot for more than 24 hours, you must alert your property manager 7-10 days before the circumstance. This motion must also be approved by the Board.

What if you do not like your assigned parking spot?

The Board made every effort to assign spots as close as possible to each resident's unit. If you are unhappy with your spot you may speak to your neighbors on your own about swapping spots and the Board can approve and record those changes.

Thank You,

Erica Whitaker

CAS Property Manager

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